



JOB POSTING

ROCHESTER BROADWAY THEATRE LEAGUE

Event Security Officer

ABOUT THE ROLE:

The Event Security Officer ensures the safety and security of all patrons, staff, and performers during live events in the auditorium and performing arts center. This role involves monitoring crowd behavior, enforcing venue rules, and responding to incidents while maintaining a calm, professional demeanor.

LOCATION:

West Herr Auditorium Theatre & Performing Arts Center; 885 East Main Street, Rochester, NY 14605

COMPENSATION:

\$18 per hour

KEY RESPONSIBILITIES:

- Greet guests and conduct bag checks, pat-downs, or screenings as needed upon entry.
- Monitor entrances, exits, and key access points to prevent unauthorized access.
- Maintain crowd control and ensure orderly guest conduct throughout the event.
- Respond quickly to emergencies, disturbances, or suspicious behavior.
- Assist with enforcing venue policies (e.g., no photography, restricted areas).
- Work in coordination with ushers, event staff, and emergency services if needed.
- Escort unruly individuals or assist in their removal when necessary.
- Complete incident reports and communicate issues to the supervisor.
- Support evacuation procedures during fire alarms or emergencies.

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent required.
- Must be a minimum of 18 years of age.
- Prior experience in security, law enforcement, or crowd management preferred.
- Must have a valid NYS Security License.

**KNOWLEDGE, SKILLS & ABILITIES:**

- Flexible availability, including late nights, weekends, holidays, and various shifts based on show schedule.
- Must be reliable, punctual, and have a professional appearance.
- Possess exceptional observational, communication, and conflict-resolution skills.
- Possess ability to remain calm under pressure and act quickly in high-stress situations.
- Possess professional appearance and demeanor.
- Ability to interact professionally and positively with diverse guests.

PHYSICAL REQUIREMENTS:

- Ability to stand and patrol for extended periods of time.
- Ability to work in both routine and emergency conditions.
- Physical stamina for working indoors, outdoors, and sometimes in extreme temperatures.

WORKING CONDITIONS:

- Primarily an indoor environment with large crowds, varying lighting levels, and loud noise.
- Occasional work outdoors in various weather conditions.

If interested in applying, please email your resume and/or application to Security@rbtl.org or drop them off at the RBTL Box Office. The RBTL box office has blank applications.

If you require a reasonable accommodation to complete the application process, participate in the interview, or perform the essential functions of this position, please contact us at (585) 325-7760, or Security@rbtl.org.

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